

**SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY  
SAULT STE MARIE, ON**



**COURSE OUTLINE**

**Course Title: INTEGRATION SEMINAR**

**Code No.: CJS 419**

**Semester: FOUR**

**Program: LAW AND SECURITY ADMINISTRATION**

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**Date: JANUARY, 1998**

**Previous Outline Date: JANUARY, 1997**

**Approved:**



**Dean**

*January 5/98*

**Date**

**Total Credits: 3**

**Prerequisite(s): -0-**

**Length of Course: 3 HRS/WK x 16 WKS**

**Total Credit Hours: 48 HRS.**

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CJS 419  
INTEGRATION SEMINAR  
Tulloch  
**COURSE GOALS**

This seminar provides an opportunity for the students to share their experiences in field placement, to discuss current issues and to apply and integrate course materials with field placement activities.

Sessions will be held prior to placement to acquaint the students with placement processes, to examine job preparation processes, Management concepts in Policing / Security / Customs and to explore current issues that impact upon the field of Law Enforcement.

Group discussion formats will be used. The instructor will meet with individual students on a scheduled basis to discuss personal issues and/or concerns.

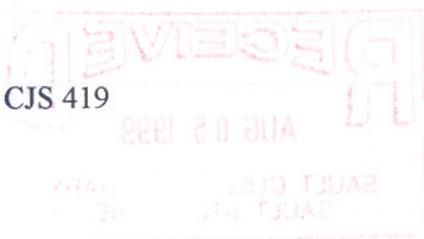
**STUDENT PERFORMANCE OBJECTIVES**

Upon successful completion of the course, the student will be able to:

1. Decide if the particular agency will be an option for a career choice.
2. Discuss current issues based on personal experience.
3. Integrate theory and personal experience to formulate a personal philosophy about the field of Law Enforcement.
4. Identify and apply job preparation processes to a personal plan of job hunting.
5. Identify the components and be prepared to write the Aptitude tests.

**TOPICS TO BE COVERED**

1. Current issues in Law Enforcement
2. Agency descriptions
3. Student placement concerns
4. Job preparation
5. Aptitude Testing
6. Field Placement Manual



## LEARNING ACTIVITIES

### **1.0 CURRENT ISSUES IN LAW ENFORCEMENT**

Upon successful completion of this unit, students will be able to:

- 1.1 List and discuss the current issues affecting the field of Law Enforcement
- 1.2 List and discuss ethical issues affecting the field of Law Enforcement
- 1.3 List and discuss the application of professional behaviours

### **2.0 AGENCY DESCRIPTIONS**

Upon successful completion of this unit, students will be able to:

- 2.1 Make a 30 minute presentation in class . The presentation will include the following components:
  - \* describe the agency goals and objectives
  - \* describe the agencies place in the Justice System
  - \* outline the agency organizational structure
  - \* describe the services provided to clients
  - \* analyze the extent that the agency meets its goals and objectives
  - \* correctly answer student and instructor questions on the presentation
- 2.2 Submit a written assignment by:
  - \* describing the agency goals and objectives
  - \* describing the agencies place in the Justice System
  - \* Outlining the agency organizational structure
  - \* describing the services provided to the public
  - \* analyzing the extent that the agency meets its goals and objectives

### **3.0 STUDENT CONCERNS**

Upon successful completion of this unit, students will be able to:

- 3.1 address specific placement concerns by:
  - 3.1.1 raising issues
  - 3.1.2 discussing issues
  - 3.1.3 offering alternative solutions through problem solving processes
  - 3.1.4 discussing pros/cons of alternatives
  - 3.1.5 choosing the appropriate solution

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### 4.0 JOB PREPARATION

Upon successful completion of this unit, students will be able to:

- 4.1 Write a cover letter for employment
- 4.2 Write a resume for employment
- 4.3 List and identify the components of the employment application process
- 4.4 Identify and explain the types of interviews
- 4.5 List and explain the steps of interview preparation
- 4.6 From a given job advertisement, students will prepare a cover letter and a resume and prepare to be interviewed by members of the Law Enforcement community and Faculty

### 5.0 FIELD PLACEMENT MANUAL

Upon successful completion of this unit, the student will be able to:

- 5.1 Outline the philosophy of placement
- 5.2 Outline the advantages of placement to the student, college and agency
- 5.3 List and discuss student, college and agency responsibilities while on placement
- 5.4 Outline the dress code for placement
- 5.5 Outline the method of evaluation for placement

## METHOD OF EVALUATION

A final grade will be derived from the results of attendance, presentations and in-class participation.

The grading system used will be in accordance with the College policy; **SATISFACTORY** or **UNSATISFACTORY**.

**ATTENDANCE AT ALL SESSIONS IS MANDATORY. FAILURE TO ATTEND WILL RESULT IN THE STUDENT BEING WITHDRAWN FROM FIELD PLACEMENT AND A FAILING GRADE ASSIGNED TO THE INTEGRATION SEMINAR AND FIELD PLACEMENT.**

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### **REQUIRED STUDENT RESOURCES**

Students should review first and second year course material and textbooks. Handouts will be provided by the instructor.

### **ADDITIONAL RESOURCE MATERIAL**

Current magazine and newspaper articles on the Criminal Justice System.

### **SPECIAL NOTES**

This course depends heavily on student interaction and participation.

The instructor will meet with individual students on a scheduled basis to discuss personal concerns and issues.

Students will meet during the Field Placement to discuss group issues.

Students with special needs (e.g. physical limitations, visual impairment, hearing impairments, learning impairments) are encouraged to discuss required accommodations confidentially with the instructor.

Your professor reserves the right to modify the course as he/she deems necessary to meet the needs of the students.

